



California Job's Daughters Foundation, Inc.

INSTRUCTIONS FOR COMPLETING SCHOLARSHIP APPLICATIONS

The following information is provided to help Applicant when applying for a Foundation Scholarship. Please read carefully and follow all instructions. You will be disqualified if information is missing.

Make a copy of the application when completed and of all letters of recommendation received. This is for your benefit in case the applications are misdirected and you need to re-apply.

1. ANSWER EACH AND EVERY QUESTION.
2. Provide ALL signatures.
3. Mason's letter should include information about applicant that would help the committee make a decision.
5. Scholarship letters must be postmarked NO LATER than March 15, 2019.
6. Application forms must have **3 signatures**: Applicant, parent or guardian and Mason.
7. Daughter's personal letter requires a salutation, a signature and a statement of education plans. The contents and form of this letter are used in judging.
8. The transcript should be requested as soon as the first semester of the 12th grade or the first semester of college is completed – usually December or January.

Requirements:

Transcript of grades:

- a. High School undergraduates and graduates must send an official transcript of grades for seven completed semesters.
 - b.
 - c. Junior College or College students must submit an official transcript of grades for all subjects for which they were enrolled **in addition** to the official transcript of their High School grades.
9. School recommendations must be from the Principal, Dean, Counselor or instructor and must be on school letterhead stationery with a signature.

CJDF Vocational Scholarship

10. A applicant already enrolled in college, junior college or a trade school must have a recommendation from her school counselor, not high school.
11. Applicants should check the completed packet, which includes her application form, letter, transcript, school letter and Mason's letter. Mail as indicated below.

Remember, that scholarships granted from the California Job's Daughters Foundation Scholarship Committee are based on your participation in your school and your community as well as on your grades.

Good luck.

ALL COMPLETED PACKETS SHOULD BE MAILED TO:

**California Job's Daughters Foundation
Mrs. Jeannine Hinman, Scholarship Chairman
216 E Estate
Tulare, CA 93274**

Please refer all questions to Mrs. Hinman directly at **559-686-1377**
or email jhtulare@sbcglobal.net



CJDF Vocational Scholarship

California Job's Daughters Foundation, Inc.

Application for Vocational Scholarship

Job's Daughter Member

1. Name (Please print)
2. Mailing Address
(Street) (City) (ST) (Zip)
3. Telephone Social Security No.
4. Member of Bethel No. of When were you initiated into Job's Daughters? List offices you held in Bethel and number of times.
5. Names of parents or legal guardians
Address
6. Give the date and place of your birth
7. School last attended
8. Address of school
9. Requirements:
 - ✓ Transcript of grades:
 - ✓ **High School** undergraduates & graduates must send an official transcript of grades for five completed semesters.
 - ✓ **Junior College or College students** must submit an official transcript of grades for all subjects for which they were enrolled in addition to the official transcript of their High School grades.
 - ✓ A letter of recommendation signed by five members of the Executive Bethel Guardian Council of the applicant's Bethel or note if Executive Council position is vacant.
 - ✓ Recommendation by Principal, Dean, Counselor or Instructor on school letterhead.
 - ✓ Personal letter from applicant, including educational plans.

CJDF Vocational Scholarship

10. List participation in Job's Daughters events and awards received.

11. How long will it take to complete your education?

12. Where are you planning to obtain your vocational training?

13. Have you taken any R.O.P. (Regional Occupation Program) classes? Yes No

14. List any paid or volunteer experience in your vocational area.

15. What is your vocational area of study?

16. What are your out of school activities (Youth Groups, Church, Philanthropic, etc.)

All submitted documents, including application, will become the property of the California Job's Daughters Foundation and will not be returned.

Each applicant will be notified of action taken by the California Job's Daughters Foundation Scholarship Committee as soon as the applications can be processed.

Applicant Signature _____ *Date* _____

Parent/Guardian Signature _____ *Date* _____

Bethel Guardian Signature _____ *Date* _____

Additional Points given for number of petitions signed and petitioner initiated.

Names of petitioners	Date Initiated
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